Redaction

Top 3 things you need to know
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1. Ensure Complete Redaction
2. Risks / Potential Liability
3. Corrupted Documents
What is Redaction?

The process of removing sensitive or classified information from a document prior to its publication.

Examples of sensitive information include:

- Social Security Numbers
- Names
- Addresses
- Phone Numbers
Some tools **claim** that they can remove sensitive data from a document, **when in reality**, all that is done is the placement of black bars over the text.

This is **not** redaction as the underlying text and data is still visible and searchable.
Risks / Potential Liability

Strictly enforced rules apply to documents that contain either classified or sensitive personal information and identifiers. Strict privacy laws apply in healthcare (Health Insurance Portability and Accountability Act), government (Freedom of Information Act and U.S. Federal Privacy Act) and also other areas such as the legal and financial sectors.

Non-compliance can be costly

You risk exposure to potential litigation and fines if sensitive information is not fully removed before being released.
Corrupted Documents

Some tools can also potentially distort the text layout in the PDF document, leading to the removal or modification of content that was not meant to be redacted.

Text that was not supposed to be redacted was mistakenly removed as a result of using the wrong redaction tool.
Sanitization - ensures that any non-visible elements (metadata, attached content, comments, etc.) in a PDF document that may potentially contain sensitive data is completely removed from the document.
Ready to implement? Have additional questions?

Contact us!

www.datalogics.com

sales@datalogics.com | +1 312.853.8200 | 101 N. Wacker Dr. Suite 1800, Chicago, IL 60606